



Women in Tourism & Hospitality

Western Australia



Career
Pathway &
Guidance

2023

Where do I want to be in five years time? _____
How do I get there? _____

Discussion Topic – What are the skills required for a leadership position in the Hospitality & Tourism Industry ?

Hard skills

Soft skills

Personal Reflection

What skills should I develop ?

How can I develop them? Eg. Training, Internship, Study.

Identifying Barriers

Are there any barriers in my path currently? Identify at least two.

Come up with at least three ways in which you might overcome the barriers identified.

① _____

② _____

③ _____



Believe you can do it? Apply for it!

If you've found a role or a promotion you want, but you're missing one of the criteria, ask yourself: do you think you'd excel in the role anyway? If the answer is yes, then apply anyway and convince them!

Emotions

Emotions can be a big issue in the workplace - crying in the workplace, losing your cool in stressful situations,

Discussion : What steps can I take to learn to manage my emotions in the workplace?

Career Growth Investments

Take time to reflect - What was my professional highlight this month?

Journalling career achievements regardless of their size or complexity, helps maintain motivation and direction. It can also be helpful when updating your resume.

List one professional highlight from this month

List one professional highlight that you want to achieve next month

Family - Finding the balance

Children do not have to mean the end of your career – it's all about planning and finding the balance that works for you.

Some helpful tips:

- ① Have an honest conversation with your employer about reasonable expectations for work, employers will want to keep and support their good employees!
- ② Have an honest conversation with your partner – need to work as a team!
- ③ Find or create a job that works for you!

